

PRES 2010 Formatting Instructions

Authors Names (Full First Name and Family Name, mark the name of the corresponding author with *)

Affiliation

Address and email of corresponding author

This document contains formatting instructions for preparing a camera-ready paper for PRES 2010. Manuscripts which are **NOT COMPLAY** with the PRES 2010 formatting instructions fully **will not be published**. These formatting instructions comply with the rules set by AIDIC for the publication of the papers in the Proceedings of PRES 2010 as a volume in the series: Chemical Engineering Transactions (CET).

Your paper has to be submitted only via email, pres2010.secretary@gmail.com before 31 May 2010. The manuscript should start with an abstract of the paper which should summarize the scope, aims, results and conclusions of the work. Do not head the abstract section with any heading (ex: do not indicate the word Abstract)

1. Format And Type Fonts

This chapter contains lay-out and formatting instructions for preparing a camera-ready paper for the PRES 2010 conference using Microsoft Word. These instructions are to be followed strictly, and it is strongly advised to use the styles indicated in this document in between square brackets. It is strongly advised NOT to use more formatting or styles in your paper than the ones mentioned here.

To prepare your paper you can either use this document as your template and simply replace this text by your text or follow the instructions reported below.

1.1 Format

The book size will be 16,5 x 24 cm with a type area of 12,5 x 20,5 cm. On A4-size paper, you will have to set the margins to:

Left and Right Margin: 4,25 cm Top and Bottom Margin: 4,6 cm

Please make sure that you do not exceed the indicated type area.

Maximum number of pages for the manuscript is 6 pages, strictly even, including references and figures.

Do NOT add page numbers. Do NOT add Headers or Footers.

1.2 Type font and type size

Prescribed font is Times New Roman, 10 points, with an 11 pts line spacing (1,1 multiple lines), 1 column. [Style: CET Body text]

However, if your text contains complicated mathematical expressions or chemical formulae, you may need to increase the line spacing. Running text should be justified.

The title of the paper should be in Times New Roman, Bold, 14 pt, Centered, with 72 pt before and 6 pts after the paragraph

[Style: CET Title]

The authors, affiliation and address should be typed in 10 pt. Times New Roman, left

[Style: CET Authors, Affiliation, Address]

No space between paragraphs.

1.3 Section headings

The way chapter titles and other headings are displayed in these instructions are meant to be followed in your manuscript. It is strongly recommended that you use the preformatted styles for the headings.

Level 1: Times New Roman, 12 pt, Bold, 12 pt spacing before heading, 6 pt spacing after heading [Style: CET Heading1]

Level 2: Times New Roman, 10 pt, Bold, NO spacing after heading, Lower case

[Style: CET Heading2]

Level 3: Times New Roman, 10 pt, Italic, NO spacing after the heading, Lower case

[Style: CET Heading3]

Do NOT number document pages. Do NOT begin a new section directly at the bottom of the page, but transfer the heading to the top of the next page.

1.4 (Foot)notes

[Style: CET Footnote]

(Foot)notes placed at the bottom of the page should fit within the type area. Separate them clearly from the text by adding two lines spaces and by setting them one point size smaller than the type in the text, i.e. 9 pt.

Equations

Make sure that placing and numbering of equations is consistent throughout your manuscript.

$$E=mc^2 \tag{1}$$

Leave one extra line space above and below the equation, left align the equation and put the number of the equation flush-right, using a Right Tab on the right margin.

2. Illustrations And Tables

General

Illustrations and tables should be originals or sharp prints. As the manuscript will be reproduced in black-white, any illustration must not use colors. Avoid to reference your text to colored items in the illustrations. All these means will be lost after the printing and will create misunderstanding to the reader. All illustrations should be placed in position on or near the page where they are first mentioned or treated in detail. They should preferably be placed either at the top or at the bottom of the page.

Tables

Set table number and title flush left above table. Horizontal lines should be placed above and below table headings and at the bottom of the table. Vertical lines should be avoided.

Table # Table title (Style: CET-table-title)

heading 1	heading 2	heading 3
Table size	can be	edited

Position tables at the top or bottom of a page, with at least 1 line space between tables and text.

Figure Captions

[Style: CET Caption]

Figure captions should be placed below each illustration, font Times New Roman, Italic, 10 pts, leaving 12 points between caption and figure and 12 points after the caption. Figures and figure captions should be placed flush-left; two narrow figures may be placed side-by-side.

References

[Style: CET Reference]

Citations in your text should be collected at the end of your manuscript in a list of References. They should be prepared according to the Harvard style (name/year system) Make sure that your accumulated list corresponds to the citations made in the text body and that all material mentioned is generally available to the reader.

Harvard system (name/year system)

Reference in the text to literature cited is given by the surname of the author(s) followed by the year of publication, e.g. "Smith (1984) has reported ..., which was recently confirmed (Jackson and Sharp, 1986)." For references with more than two authors, text citations should be shortened to the first author followed by "et al.". However, in the list of References the names and initials of all authors should be mentioned. Two or more references by the same author published in the same year are differentiated by the letters a, b, c, etc. immediately after the year. The references should be listed in alphabetical order in the list of References.

Some other guideline:

- All publications cited in the text should be presented in a list of references, fully complying with the style as shown in the template.
- References sourced via the Internet, do not use unnecessary "http://" All hyperlink and underlying should be removed to prevent different font shading in the printed text.

- Referencing a conference paper, always provide the lecture identification number or proceedings page number.
- Referencing to the manuscripts from previous PRES Conferences organized in Italy, the reference should be e.g.: PRES' 05, Giardini Naxos, ed Jiří Klemeš, Chemical Engineering Transactions, vol. 7, page number.

Examples (style: CET References-text)

Bonzel H.P., Bradshaw A.M. and Ertl G., Eds., 1989, Physics and Chemistry of Alkali Metal Adsorption. Elsevier, Amsterdam.

Hertel T., Over H., Bludau H., Gierer M. and Ertl G., 1994a, The invention of a new solid surface, Surf. Sci. 301, 10-25.

Hertel T., Over H., Bludau H. and Ertl G., 1994b, Phys. Rev. B 50, 8126. Kern K., 1994, The Chemical Physics of Solid Surfaces, vol. 7: Phase Transitions and Adsorbate Restructuring at Metal Surfaces, Eds. King D.A. and Woodruff D.P., Elsevier, Amsterdam.

Kjurkchiev, N. and Andreev A., 1990, Two-sided method for computation of all multiple roots of an algebraic polynomial, Serdica 15, 302-330 (in Russian).

PRES Conference, 2009, PRES' 09 Overview, <www.conferencepres.com/Docs/PRES_2009-overview.pdf>, last accessed 15.11.2009